



Board of Directors Regular Board Meeting
February 3, 2016
MINUTES

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Approved – March 2/16

Present: Ed Enge ©; Brent Boyko – VC; Doug Moynihan, CEO; Marlene Davidson;
Joan McIntosh; Sheron Suutari; Kim Cross, CFO; Dr. Joanne Spencer, COS;
Esther Richards, CNO

Absent: Marj Lambkin, Pat Halwachs, Dr. Van Der Loo

Recorder: Bonnie Clairmont

	Action Req'd/Date
<p>1. <u>PRESENTATION- S. Holmgren - Rehabilitation</u> S. Holmgren did a presentation on the Rehab Dept including data showing that 7% of all Meditech outpatients come to AGH for Rehab. For 2015/16 Rehab projects 6138 PT visits and 1551 OT visits. Overall there is a 6% increase in projected PT visits and 7% increase in projected OT visits from 2014/15. As well, since 2009 Rehab visits have increased by 379%. Samantha reported that the Rehab Dept is booked to capacity with the human resources we have currently. Board members questioned whether some of the reporting could be completed by someone other than the therapists. Samantha said that most of that is done now, but there are some goal related reports that must be done by therapist. It was also discussed how many clients are not able to get into Rehab. Esther will explore the unmet need to determine whether we need to increase our human resources in that department.</p>	Esther
<p>2. <u>CALL TO ORDER</u></p>	
<p>E. Enge chaired and called the meeting to order at 5:17 pm.</p>	
<p>3. <u>DECLARATION OF CONFLICT OF INTEREST</u></p>	
<p>None declared.</p>	
<p>4. <u>AGENDA</u></p>	
<p>The agenda was reviewed and accepted.</p>	
<p>MOTION: B. Boyko/M. Davidson “That the Board approve the agenda for February 3, 2016.”</p>	
<p>CARRIED 2016-007</p>	

	Action Req'd/Date
<p>5. <u>CONSENT AGENDA</u></p> <p>The Consent Agenda was reviewed and accepted as presented.</p> <p>MOTION: B. Boyko/J. McIntosh “That the Consent Agenda be approved as presented.”</p> <p style="text-align: right;">CARRIED 2016-008</p> <p>With the adoption of the Consent Agenda, the following items were approved:</p> <ul style="list-style-type: none"> a) Adoption of Regular Board Meeting Minutes of January 6, 2016. b) Acceptance of the Governance Committee Meeting Minutes of January 20, 2016 c) Acceptance of the Medical Advisory Committee Report of December 9, 2015. d) Acceptance of Finance Committee Meeting Minutes of January 25, 2016. e) Approval of Financial Statements for period ending December 31, 2015. 	
<p>6. <u>BUSINESS ARISING FROM MINUTES</u></p> <p>In follow-up to information shared in the January 6th Quality/Patient Safety Report, E. Richards reported that we have had little negative reaction recently from our LTC patients due to the redevelopment project.</p>	
<p>7. <u>STRATEGIC DISCUSSION</u></p> <p>a. Report from the President and CEO See report attached to minutes.</p> <p>D. Moynihan reported that Cathy Clara met with staff on Wednesday, February 3rd. She first met with the leadership group of 12 and then led two one-hour sessions with 23 and 13 staff attending accordingly. The survey will be sent to staff on February 10th and the Board will review the data in March. D. Moynihan stressed the need to focus on communication, asking for feedback and listening to staff. D. Moynihan also reported that the redevelopment project continues to be behind schedule due to ground water issues in the fall and winter weather conditions which are impacting the pouring of concrete.</p>	

<p>b. Quality/Patient Safety Report by Esther Richards, CNO: See report attached to minutes. E. Richards reported that we have been working with the Family Health Team on sharing services. Currently we have a shared wound care program where the hospital provides the wound care products and the FHT does the care. We are also working on a shared Diabetes program bringing all the different Diabetes education providers (ANFC, FHT, NW Health Unit, hospital) together to offer clients better one-stop service. Another area for shared services is also COPD Pulmonary Rehab. We currently have around 380 COPD patients in Atikokan.</p>	
<p>c. Combined Oversight Committee E. Enge led the discussion of forming a new “Combined Oversight” committee which would join Finance, Governance and Audit committees. E. Enge asked for and received consensus from the Board to move forward. This will now be brought to the Governance Committee to draft revised policies and procedures for setting up the new committee.</p> <p>d. Governance to Governance Videoconference Report E. Enge shared with the Board some highlights of the videoconference. It dealt with board responsibilities and composition. Regulators are apparently asking more and more for confirmation that boards are reviewing their competency mix for required skills. This is sometimes difficult to recruit for in a small community. E. Enge handed out a skills matrix and inventory assessment and asked Board members to complete and return to him.</p>	
<p>e. Board Retreat Review The Board has a new proposed strategic plan developed at the Board Retreat. It will give staff a clear picture of where AGH is heading.</p>	
<p>8. <u>GENERATIVE TOPICS</u></p> <p>Strategic Plan – Next Steps E. Enge presented the new Strategic Plan to the leadership staff at the February 3rd staff engagement session. It will be shared with the rest of the staff once the surveys have been completed. The proposed date for that is April 1st. It is important to keep all staff informed of what we are doing.</p>	

MOTION: M. Davidson/B. Boyko**Credentialing:***Courtesy Staff Reappointments***“That the following professional staff:**

Dr. Margaret Anthes	Dr. Minoo Bozorgzadeh	Dr. Perry Choi
Dr. Robert Cooke	Dr. Carlos De Sequeira	Dr. Dorie-Anna Dueck
Dr. Amir Faghiih	Dr. Ehsan Haider	Dr. Julio Kan
Dr. Nicole Laferriere	Dr. Christopher Lai	Dr. James MacDonald
Ms. Nikita Matichuk, NP	Dr. Michael McLennan	Dr. Mitesh Mehta
Dr. James Meindok	Dr. John Rawlinson	Dr. Anoosh Sharif
Dr. Michael Steirman	Dr. Christopher Stephen	Dr. Sundeep Toor
Dr. Dimitrios Vergidis		

be approved for reappointment to the courtesy staff for the remainder of the calendar year 2016.”**CARRIED 2016-014**

MOTION: J. McIntosh/B. Boyko**Credentialing:****Regional Ordering Reappointments****“That the following professional staff:**

Dr. Mohamed Abdel-Hamid	Dr. Mamdouh Abdel-Malak	Dr. Asiru Abu-Bakare
Dr. Alallam Alallam	Dr. Linda Bakovic	Dr. Michael Bartucci
Dr. Rajni Bhatia	Dr. Ian Billingsley	Dr. Denis Boparai
Dr. Brian Bowerman	Dr. Teresa Bruni	Dr. Adrien Chan
Dr. Fan Chu	Dr. Russel Clark	Dr. Dr. Mary Cooper
Dr. Rene Coulombe	Dr. Claude Cullinan	Ms. Ursula Danner NP
Dr. Geoff Davis	Dr. George Derbyshire	Mr. Shawn Dookie NP
Ms. Mojgan Dostar Midwife	Dr. Kurt Droll	Dr. Amber Dudar
Dr. Henry Fairley	Dr. Wesley Fidler	Dr. David Greg Gamble
Dr. Kenneth Gehman	Dr. David Gotlib	Dr. David Goulet
Dr. Sunil Gulavita	Dr. Andrej Habjan	Dr. Iftikhar Haq
Dr. Ayman Hassan	Dr. Jonathan Huber	Dr. Maria Hudecova
Dr. Maria Iskhakova	Dr. David Jacobs	Dr. Justin Jagger
Ms. Sharon Jaspers NP	Dr. Jon Johnsen	Dr. Kory Jollymore
Dr. Naana Jumah	Dr. Faye Kehler	Dr. Stewart Kennedy
Dr. Allan Kirk	Dr. Louise Knowles	Dr. Kyle Lansdell
Dr. Tina Lefrancois	Dr. Michael Long	Dr. Andrea MacDougall
Dr. Bryan MacLeod	Dr. Saleem Malik	Dr. Ellen Melton
Dr. Lise Mozzon	Dr. Janet Noy	Dr. Eliseo Orrantia
Dr. Mark Polle	Dr. Gordon Porter	Dr. Owen Prowse
Dr. David Puskas	Dr. Seda Rafilovich	Dr. Anthony Ralph-Edwards
Dr. Kevin Ramchandar	Ms. Dona Ree NP	Dr. Douglas Scott
Dr. Nasim Shahbazi	Ms. Vivian Siciliano NP	Dr. Kathleen Simpson
Dr. Andrew Siren	Dr. Elena Sokolova	Dr. Mark Thibert
Ms. Alison Thompson NP	Dr. Teegan Trochimchuk	Dr. Andrew Turner
Dr. Stephen Viherjoki	Dr. Raymond Yee	Dr. Ji Zhou
Dr. Diane Zielke	Dr. Jesse Zroback	
Ms. Barbara Kemeny Midwife	Ms. M. Quevillon-Dussult Midwife	

be approved for reappointment to the regional ordering staff for the remainder of the calendar year 2016.”

CARRIED 2016-015

11. <u>ADJOURNMENT</u>	
With no further business, the meeting was adjourned: at 5:58 pm on a motion by J. McIntosh/S. Suutari.	
CARRIED 2016-016	
The next meeting date will be Wednesday, March 2 nd at 5pm.	
The next Governance Committee meeting is Wednesday, February 17/16 at 5 pm and Finance Committee meets Monday, February 29/16 at 5 pm.	

Ed Enge, Board Chair

D. Moynihan, CEO

CEO Report to the Atikokan Board – January 6, 2016

Integration

This past month saw many integration activities. For example:

- December 14 - An all day OHA/NWLHIN sponsored workshop informing us about the process to further our integration and enhance outcomes. Involving about 90 other health service provider (HSP) board members, administrators and clinicians (there were 5 from AGH) we received presentations that provided good advice and ideas to collaborate on with our partners. The CEO's and the LHIN have agreed on an Integrated Health Care Organization model and several communities are in the initial implementation stages.
- December 15 – The focus was to build practical skills to communicate our messages to the media. With a high participation design, we all got valuable practice (video feedback) and learned the 'do's and don'ts' when giving interviews.
- December 16 – Three regional meetings with all CEOs occupied this day: 1) Deciding on how to allocate Small Hospital Transformation Funds, 2) The NWHAlliance that manages shared services, and 3) The NWHNetwork, accountable for region wide decisions.
- Health Links – The consultants are coming to Atikokan in January to review the aim of the program and listen and get suggestions from HSPs to plan the next steps in the business plan.
- Regional Pharmacy Program – A new regional pharmacist was hired at the TBRHSC to lead the implementation of recommendations to create the regional program. For example, six (6) hospitals will be ending their private retail pharmacy contracts and entering into agreements to have the service provided by one shared pharmacist. Policies and procedures will be examined with the aim of standardization.
- New Regional Leadership Development Proposal – The AGH CEO is proposing the purchase of the Rotman School of Management Leadership and Development training program for 40 new and potential leaders in our region. The training will give leaders the skills to transform the system to improve patient health outcomes.

Workforce Excellence

Senior management continues to plan on engaging the workforce in creating a preferred working culture. The vision would be one characterized by creativity and innovation with lots of trust and a real sense of purpose.

Future Plans – Project Update

After encountering several minor issues it is to be noted that we are now slightly behind schedule. Work will recommence on January 4th. A new site supervisor and a new 'recovery' schedule aimed at getting us back on time will be presented at the regular bi-monthly meeting on January 13th.

Quality/Patient Safety Report for January 6th Board of Directors Meeting

Infection Control/Risk Management

- Infection Control Committee (includes representatives from NWHU) meeting was held Dec 8, 2015. Various policies and procedures were reviewed and updated – Outbreak Management, Terms of Reference, ARO procedures and Parasitic procedures.
- Additional Alcohol Based Hand Rub stations have been installed in Acute Care Unit.
- Vulnerable Occupancy Fire Drill Scenario performed on December 2, 2015 tested both Code Red and Code Green situations. The time available to evacuate patients/residents to a point of safety was calculated to be 20 minutes. The actual evacuation time during the drill was five minutes, seven seconds (excellent response time by participating staff).
- Work preparing the 2016-17 QIP is underway. We will no longer be required to submit two separate plans. Acute & LTC can be submitted as one organizational QIP for the coming year.

Nursing

- There has been an increase in responsive behaviour with dementia patients that seems to be directly related to the construction activity and noise. The Risk Manager is looking into supportive aids to help decrease this behaviour (ear protection, distraction techniques, etc.). We are setting up visits with a Psychogeriatric Resource Consultant from Fort Frances.

Diagnostic Imaging

- All components of the new X-Ray suite have arrived on site. We are awaiting completed forms from XRCT which will be sent to the MOHLTC. Once we hear from the MOHLTC we will have an idea on what is needed for installation of the X-ray suite.
- All out-patient ECG & Holter Monitor services will be provided in the DI Department.

Pharmacy

- John Sus has agreed to extend his contract until March 31, 2016.
- Pharmacy will be ordering fridges for the Pharmacy, Acute and ER departments early in January. The fridges will need to be installed and connected to the Medispense Medication carts.