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Form: Request for Alternative Document Format

Requests may be received by telephone, in person, writing, electronic format, Email or other methods.

Name _____

Address _____

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Name of Document _____

Format Requested (the following are produced in-house)

- PDF (Adobe) Diskette Email
 TXT (electronic text) Plain Text (this is a basic electronic format)
 Large Print (Arial style, 16 font size) Preferred font style and size: _____
 Verbal (to be read in person or over the phone) Time/Date: _____

Other Formats (These may require a third party to produce, please note that it may take additional time to complete)

Date Received _____

Department that Received Request _____

Employee who completed Form _____

Please forward to Business Office immediately

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Atikokan General Hospital is dedicated to excellence in compassionate and supportive healthcare for those we are committed to serve.