



Board of Directors Regular Board Meeting
May 26, 2021
MINUTES

Present: Marlene Davidson ©, Sally Burns-VC, Jeremy Dickson Lorraine Gauthier Stromberg, Beth Fairfield, Brad Ricci, Stacey O’Sullivan, Jorge VanSlyke, CEO; Jennifer Learning, CNO; Dr. Sara Van Der Loo, COS; Brittany Beyak-Freamo, CFO

Guest: Mike McKinnon, Atikokan Progress

Regrets:

Recorder: Bonnie Clairmont Approved: Aug. 25/21

	Action Req’d/Date
<p>1.1 <u>Call to Order</u> Marlene Davidson called the meeting to order at 5:04 pm.</p> <p>1.2 <u>Declaration of Conflict of Interest</u> - None declared.</p>	
<p>1.3 <u>Agenda</u> The agenda was reviewed and accepted as presented.</p> <p>MOTION: B. Fairfield/B. Ricci “That the Board approve the agenda of May 26, 2021 as presented.” CARRIED 2021-052</p>	
<p>2. <u>Consent Agenda</u> The Regular Board Meeting Minutes of April 28, 2021 were reviewed and accepted as presented.</p> <p>MOTION: S. O’Sullivan/B. Fairfield “That the Board approve the minutes as per 2.1 as circulated” CARRIED 2021-053</p>	
<p>3. <u>Good News Story/Quality Improvement Highlight:</u> J. VanSlyke reviewed the AGH Quality Improvement and Risk Management Process (provided in the agenda package). This process ensures that staff can make risk or quality improvement suggestions; they are documented; shared with the QIRM committee for prioritization and updates; the updated form is shared via OMNI for staff review; managers to share/discuss with staff; staff know their suggestions are being addressed and updates are reported to the board during Quality Committee Meetings.</p>	

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<p>4. Reports – Provided in May 26, 2021 agenda package.</p> <p>4.1 Report from Board Chair: M. Davidson recognized our nurses that have been working on the front lines during the pandemic. Our nurses have stepped up to do what is needed to support patients and we thank them for it. She attended the Regional Hospital Committee meeting where J. Logozzo present on the year one deliverables which had all been achieved. The role and purpose of this committee is to support, at the governance level, the regional mandate and goals of the regional hospital partners, to advance a more integrated system of care and services that will improve the care experience and outcomes for patients of Northwestern Ontario.</p> <p>4.2 - Report from the AGH Senior Team: J. VanSlyke reported on activities being undertaken by the Rainy River District Ontario Health Team:</p> <p>4.7 applying for a one-year fellow position; NW Regional Integrated Care Working Group will be holding an engagement session on June 3rd to take a regional approach on lab staff shortage and patient transfer challenges.</p> <p>No new updates for the NW Regional CEO Group and the Small Rural and Northern Provincial Leadership Council.</p> <p>Pandemic Update:</p> <ul style="list-style-type: none"> - Provincial Emergency Brake order is extended to June 2 - Second dose of vaccine for patient-facing employees being administered. - Temperature checks have been discontinued as per LTC directive. - A 3-step Roadmap to Reopen plan was announced by Ontario government. <p>Operational Update:</p> <ul style="list-style-type: none"> - Community Counselling phone access issue resolved. Good feedback on new location - Surveys (community, staff and board) to be launched in June - ONA Bargaining scheduled for June with AGH representation by CEO, CNO & CFO - By-Law Review with B. Ricci/L. Gauthier Stromberg to be shared with board - Accreditation preparations are underway for 2023 survey - Health Professionals Recruitment and Retention: strategic planning session held May 18; recommendation to include health care professionals other than physicians - Canada Summer Job Program: hired Grace Huang who will work remotely May 31 to July 30 on projects for AGH and Foundation - Staff Celebrations this month: Nursing Week; Physician Day and Mental Health Awareness week. 	

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<p>Infrastructure Update</p> <ul style="list-style-type: none"> - LTC HVAC upgrade: request for contract management quote ongoing - LTC Sprinkler Tender: Northern Supply Chain is managing the RFP. <p>Finance Update – B. Beyak-Freamo</p> <ul style="list-style-type: none"> - Year-end audit preparation in ongoing and will be ready for June annual general meeting - Foundation Update: Lottery current sitting at \$3,800. Ads posted on Facebook and webpages; approved small AGH purchases and are looking at big project to support. <p>Clinical Update – J. Learning</p> <ul style="list-style-type: none"> - Pharmacy Accreditation on May 31st being done virtually. Regional pharmacist will come here. - Lab Manager K. Matichuk is returning from maternity leave. We will now have 3 MLTs on call. - Diagnostic Imaging: Robert is back and is catching up on ultrasounds - 2nd Dose of Covid Vaccine: T. Lavallee is administering to all patient-facing workers this week. - Chemotherapy meeting with regional pharmacist and Dryden scheduled for May 27. We have coolers on-site. - Received new Philips Cardiac monitor for ER (donated by OPG). A training session was held May 10th via Zoom. - A new Tornado has been installed in the ER - Staff vacation planning is underway. We may have a RPN shortage and need to look into hiring agency nurses. <p>Long Term Care Update</p> <ul style="list-style-type: none"> - Rapid antigen testing ongoing up to three times per week for full time staff. - Residents now able to have same day outings - The Falls Committee has been re-established. <p>Physicians Update – Dr. S. Van Der Loo</p> <ul style="list-style-type: none"> - Physicians continue to provide on-going support to the Northwestern Health Unit with Covid vaccinations. Clinics have been going well and the physicians and Family Health Team nurses have been assisting. Dr. Van Der Loo encouraged all those eligible for their second dose to make appointments. - S. Burns recommended that people can call the local NWHU if they are having difficulties booking their vaccine appointment through the provincial system. 	

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<p>- B. Fairfield commented on the MLT shortage and noted that there are limited numbers of students that can get into post secondary establishments. J. VanSlyke shared that there is a lot of discussion regionally about this. It is very difficult to get into the program and difficult to get a MLT license (4 year university needed beforehand).</p> <p>4.8 Committee Reports: S. O’Sullivan reported that she had attended the Quality Improvement and Risk Management (QIRM) meeting on May 20th. The committee reviewed and approved the prioritization matrix and reviewed and updated entries on the QIRM master list. The committee feels this system is capturing quality and risk inputs, centrally documenting and ensuring access for all staff. A Code Red meeting will be scheduled and the committee will meet again in August.</p> <p>B. Fairfield reported that the Health Professional Recruitment and Retention (HPRR) Committee met on May 18th for a strategic planning session. The committee discussed expanding recruitment efforts for other healthcare professionals as well as physicians. L. Peterson’s role in the HPRR has been redefined and will be project based. She will prepare a strategic plan and present it to the HPRR committee. Dr. Van Der Loo cautioned not becoming complacent and to keep up our recruitment efforts.</p> <p>MOTION: L. Gauthier Stromberg/S. O’Sullivan “That the Board approve all reports as presented.” CARRIED 2021-054</p>	
<p>5. In-Camera Session</p> <p>MOTION: B. Ricci/ S. Burns “That the Board moves to an in-camera session of the meeting at 6:07 pm.” CARRIED 2021-055</p> <p>6. Return to Open Session</p> <p>MOTION: J. Dickson/B. Ricci “That the Board returns to open session of the meeting at 6:35 pm.” CARRIED 2021-056</p> <p>MOTION: L. Gauthier Stromberg/S. O’Sullivan “That the In-Camera Agenda (reviewed In-Camera) of May 26, 2021 be approved as presented.” CARRIED 2021-57</p> <p>MOTION: B. Fairfield/S. O’Sullivan “That the Consent Agenda (reviewed In-Camera) including the In-Camera Minutes of April 28, 2021 and MAC Meeting Minutes of April 21 and May 19, 2021 be approved as presented.” CARRIED 2021-58</p>	

	Action Req'd/Date
<p>Credentialing (from May 19, 2021 Medical Advisory Committee Meeting)</p> <p>MOTION: S. O’Sullivan/B. Ricci “That the list of professional staff, as presented, be approved for appointment and re-appointment for the remainder of the calendar year 2021.” CARRIED 2021-59</p> <p>MOTION: S. O’Sullivan/B. Ricci “That the QIRM (Operational) Report and Risk Report Summary for May, 2021 be accepted as presented.” CARRIED 2021-060</p> <p>MOTION: B. Ricci/S. O’Sullivan “That the board approve the governance policy development plan.” CARRIED 2021-061</p> <p>MOTION: S. O’Sullivan/S. Burns “That the board approve the Quality Committee of the Board terms of reference as presented.” CARRIED 2021-062</p>	
<p>7. DATE OF NEXT MEETING: The next meeting will be the Annual General Meeting on Wednesday, June 23 at 5 pm. Regular board meetings will resume on Wednesday, August 25, 2021 at 5 pm.</p>	
<p>8. ADJOURNMENT</p> <p>With no further business, the meeting was adjourned at 8:23 pm on a motion by S. O’Sullivan/B. Fairfield CARRIED 2021-063</p>	
<p>_____</p> <p>Beth Fairfield, Board Chair</p>	<p>_____</p> <p>Jorge VanSlyke, CEO</p>