



Board of Directors Regular Board Meeting
 April 27, 2022
MINUTES

Present: Beth Fairfield ©, Lorraine Gauthier Stromberg, VC; Stacey O’Sullivan, Jorge VanSlyke, CEO; Dr. Sara Van Der Loo, COS; Dr. Joanne Spencer, President of Medical Staff; Brittany Beyak-Freamo, CFO

Guest: Mike McKinnon, Atikokan Progress

Regrets: Sally Burns, Jeremy Dickson, Tom Hainey, Jennifer Learning, Stacey Wood

Recorder: Bonnie Clairmont Approved: May 25/22

	Action Req’d/Date
<p>1.1 <u>Call to Order</u> B. Fairfield called the meeting to order at 5:02 pm. Since we didn’t have a quorum, motions will be deferred to the next meeting, unless noted otherwise.</p> <p>1.2 <u>Declaration of Conflict of Interest</u> - None declared.</p>	
<p>1.3 <u>Agenda</u> The agenda was reviewed.</p>	
<p>2. <u>Consent Agenda</u> The Regular Board Meeting Minutes of March 30, 2022 were reviewed. A motion to accept to be passed at the next regular board meeting.</p>	
<p>3. <u>Good News Story/Quality Improvement Highlight:</u> <i>Chemo Soft Launch:</i> J. VanSlyke shared a report prepared by Cheryl Maki, Chemotherapy RN. AGH was able to offer a small, but very significant chemotherapy procedure to an Atikokan resident who was undergoing treatment in Thunder Bay. Normally, only one infusion bottle is sufficient to deliver the correct dose, but in this case, the resident requires two bottles back to back. This meant that the resident was required to stay in Thunder Bay from Tuesday until Thursday every three weeks to go back to the Cancer Centre for a quick appointment to have the first bottle removed and the second infusion bottle administered. We were successful in having the second infusion bottle delivered to the AGH from the Regional Cancer Centre and administered to this resident right here in town. The resident was elated, stating “this gives me back two days of my week!” While it may have only been a 15-minute appointment, it was a life-changing experience for the resident.</p>	

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<p>4. Reports – Provided in April 27 March 30, 2022 agenda package.</p> <p>4.1 Report from Board Chair:</p> <ul style="list-style-type: none"> B. Fairfield shared her plan regarding the CEO’s performance appraisal. A written version will follow. 	
<p>4.2 Chief Executive Officer Report by J. VanSlyke:</p> <p>J. VanSlyke recapped some highlights from her report including:</p> <p>Systems Integration</p> <ul style="list-style-type: none"> <u>Atikokan Family Health Team</u>: Strategic Planning session held on April 22 <u>Kenora-Rainy River Regional Laboratory Program</u>: KRRRLP seeking to hire a Lab Lead / Quality Coordinator for our area. <u>NW Regional Integrated Care Working Group</u>: Application for two new OHTs plus regional model submitted <u>Rainy River District Ontario Health Team (RRDOHT)</u>: AGH board to review the updated Collaborative Decision-Making Agreement before the April 27 Council Meeting. Working on website and logo. <u>Small Rural and Northern Provincial Leadership Council</u>: Meeting was on April 19, 2022. OHA-led discussion on Health Hubs and OHTs. Budget conversations, hospitals might see at least 2% increase (unofficial). <p>Pandemic Update</p> <ul style="list-style-type: none"> Mostly status quo, eye protection no longer required for general service area. Staffing still impacted, either testing positive or close contacts. Organizing a COVID-19 Debriefing for staff – May and June We will receive COVID funding to the end of June. <p>Operational Update</p> <ul style="list-style-type: none"> <u>Infrastructure / Maintenance</u> <ul style="list-style-type: none"> Received an embargoed letter from the Ministry regarding next steps for the 22 new LTC beds. LTC HVAC – Sprinkler – Service Wing HVAC projects are now combined. Sewage pump replacements and rainwater pipings are also being replaced. This will address our most pressing infrastructure issues. <u>Human Resources</u> <ul style="list-style-type: none"> Nursing staff are getting retention bonuses from the Ministry AGH was approved for 5 summer students Still advertising for Mental Health & Addictions Manager Short maintenance staff, will be hiring 2 summer students. Attempted to hire casual but no applicants. Rehabilitation hiring another Rehab Assistant, total of 2 	

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<ul style="list-style-type: none"> ● <u>Physician Recruitment</u> <ul style="list-style-type: none"> - Physician Recruiter went to Ottawa for a recruitment event. Interest was shown from medical students who had contacts with staff that have worked here. - Reached out to Michael McBride from Ontario Health to advise that AGH may be facing unplanned ER closure due to COVID ● <u>Accreditation 2023</u> <ul style="list-style-type: none"> - Accreditation Planning Launch Meeting on April 26. Team Leads identified. ● <u>Health Equity</u> <ul style="list-style-type: none"> - Met with Atikokan Native Friendship Centre - CEO will reach out to Metis Nations and local partners to plan our first Atikokan Indigenous Health Summit ● <u>Quality</u> <ul style="list-style-type: none"> - Will be seeking support from Foundation to cover the cost of double-swing doors for ECW bathroom, main hallway, currently a safety hazard ● <u>Supporting Ukraine</u> <ul style="list-style-type: none"> - AGH was able to share some expired items to one of the locum physicians who have families in Ukraine ● AGH Lab Accreditation completed and we did really well. <p><u>Chief Financial Officer Report by B. Beyak-Freamo:</u> To be shared as part of Finance meeting, following the regular board meeting.</p> <p><u>AGH Foundation Report by B. Beyak-Freamo:</u></p> <ul style="list-style-type: none"> ● A special fundraising meeting was held to discuss and plan for events to raise funds specifically for a new ultra sound machine. ● A Backyard Oasis raffle will be starting soon and we are looking at three or four big events to hold over the next two years. <p><u>Chief of Staff Report by Dr. S. Van Der Loo</u></p> <ul style="list-style-type: none"> ● Emergency Room closures are still an on-going concern for the region. Red Lake and Sioux Lookout may be looking at ER closures in May. 17 ● Attended the Rural and Remote Medicine Course in Ottawa on April 21 – 23 which was a great networking experience. ● B. Davidson and A. Matichuk had a booth set up to recruit physicians for Atikokan which saw lots of traffic. ● Received lots of positive comments from medical students. Word of mouth is best recruitment tool. Many NOSM students shared their good experiences here. 	

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<p><u>Director of Care, ECW Report – Reported by J. VanSlyke for S. Wood</u></p> <ul style="list-style-type: none"> • PSW Staffing Shortage: ECW is experiencing a shortage in PSW staff. We have had a few staff leave the community and some on medical/maternity leaves. Despite our efforts to recruit for these positions, we have not been successful in obtaining permanent staff. Temporary adjustments to the PSW rotations have been made in an effort to help the shortage and additional full time lines have been created for the period of May to September while we continue our recruitment efforts. We also have some nursing students returning for the summer who will be working as PSWs for the summer months which will be a great help. In the meantime, we have signed a MOU with Confederation College and are working to partner with them by supporting a fully funded PSW course being offered online in Atikokan where job seekers and incumbent workers of AGH are provided with the opportunity to train locally while we support their placement needs and transition them into vacant positions at the end of their training. The program helps to create a pool of job-ready, skilled workers that meet the needs of our hospital. More information to come. • COVID-19 Update: We continue to work through the pandemic and loosening of restrictions. Currently we are open to general visitors. No proof of vaccine is required, however all visitors must undergo a rapid antigen test (done on-site) prior to their visit. Masking is still mandatory for all visitors and staff and residents are now able to enjoy day and overnight absences. Residents are tested for COVID 5 days after an outing or anytime they develop symptoms. • Recreation: Our Recreation Coordinator, Kara Blanchard recently graduated from her Recreation Therapy Program through Canadore College. This was a requirement of her position within three years of taking on the role and Kara completed this in just over a year after taking on the Recreation Coordinator Position. We are very proud of her! <ul style="list-style-type: none"> - Christine Skerratt has been hired a casual Recreation Coordinator who will fill in for Kara during vacation/days off. She comes to us with experience as a Recreation Assistant from the Durham Region. • New LTC Act: On April 11th, 2022, the Fixing Long-Term Care Act, 2021 (FLTCA) and Regulation 246/22 came into force and will regulate Ontario's Long-Term Care home sector. This has replaced the Long-Term Care Homes Act, 2007 and Regulation 79-10 which lays the foundation for long-term care residents to receive better quality care and enjoy a better quality of life by supporting three pillars of the ministry's plan to fix long-term care: 	
	Action

	Req'd/Date
<ul style="list-style-type: none"> ○ Improving staffing and care; ○ Protecting resident through better accountability, enforcement, and transparency; and ○ Building modern, safe, comfortable homes for residents. <p>- There are many new changes with the new Act and Regulation; some of which focus on Emergency planning and preparedness, IPAC, resident safety, and home infrastructure. I have been working through the documents the Ministry has provided to understand, plan and operationalize the new requirements to ensure we are compliant.</p> <p>The reports will be approved at the next regular board meeting since we do not have a quorum.</p>	
<p>The following motions were passed after the regular meeting via email voting (responses received April 28 and 29):</p> <p><u>Transfer of Funds:</u></p> <p>MOTION: “That the Board approve the transfer of \$48,544 from Operations to the Health Professionals Recruitment & Retention (HPRR) reserve fund.” CARRIED 2022-031</p> <p><u>New Board Member:</u></p> <p>MOTION: “That Kirt Pfeifer be appointed to the Atikokan General Hospital Board of Directors for a three-year term ending June, 2025” CARRIED 2022-032</p> <p><u>Credentialing (from April 27, 2022 Medical Advisory Committee Meeting)</u></p> <p>MOTION: “That the list of professional staff, as presented, be approved for appointment and re-appointment for the remainder of the calendar year 2022”. CARRIED 2022 - 033</p>	
<p>5. DATE OF NEXT MEETING: The next meeting will be held in person on Wednesday, May 25, 2022 at 5 pm.</p>	
<p>6. <u>ADJOURNMENT</u></p> <p>With no further business, the meeting was adjourned at 5:28 pm.</p>	
<p>The Board returned to an in-camera meeting following the regular</p> <p>_____</p> <p>Beth Fairfield, Board Chair</p> <p>_____</p> <p>Jorge VanSlyke, CEO</p>	