



Board of Directors Regular Board Meeting
February 24, 2021
MINUTES

Present: Marlene Davidson ©, Sally Burns-VC, Sheron Suutari, Brad Ricci, Lorraine Gauthier Stromberg, Beth Fairfield, Stacey O’Sullivan, Jorge VanSlyke, CEO; Jennifer Learning, CNO; Dr. Sara Van Der Loo, COS; Brittany Beyak, CFO

Guest: Mike McKinnon, Atikokan Progress

Regrets: Jeremy Dickson, Stacey Wood, Director of Care, LTC;

Recorder: Bonnie Clairmont Approved March 31/21

	Action Req’d/Date
<p>Presentation by M. Ashbee, Lab Manager: M. Ashbee was introduced to board members and shared a power point on lab accomplishments. These include successfully completing accreditation, new staffing, change in appointment scheduling, new lab technology being used which includes the Biofire Torch system which is used to analyze Covid-19 swabs on-site. The process can detect 22 different viruses and bacteria associated with respiratory infections, tests for two gene targets of Covid-19 and is 98.0% sensitivity and 100% specificity. Results can be available within hours compared to sending away and waiting for days. The lab has switched its transportation services for lab specimens which has reduced shipping time to Thunder Bay by 24 hours. M. Ashbee noted the biggest challenge facing labs provincially (and especially for rural hospitals) is the need for more MLTs and MLAs. B. Fairfield asked how they can market these opportunities to high school students.</p> <p>1.1 <u>Call to Order</u> Marlene Davidson called the meeting to order at 6:16 pm.</p> <p>1.2 <u>Declaration of Conflict of Interest</u> - None declared.</p> <p>1.3 <u>Agenda</u> The agenda was reviewed and accepted as presented.</p> <p>MOTION: S. Suutari/S. Burns “That the Board approve the agenda of February 24, 2021 as presented.” <b style="text-align: right;">CARRIED 2021-013</p>	
<p>2. <u>Consent Agenda</u> The Regular Board Meeting Minutes of January 27, 2021 were reviewed and accepted as presented.</p> <p>MOTION: L. Gauthier Stromberg/S. Burns “That the Board approve the minutes as per 2.1 as circulated” <b style="text-align: right;">CARRIED 2021-014</p>	

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<p>3. Reflection Sharing:</p> <p>J. Learning shared the trials that rural hospitals face with transfer issues and gave an outline of a recent transfer. She noted that there are a number of agencies involved in a transfer. A patient presented to the Atikokan ER with severe headaches and stroke symptoms. Ornge with advanced paramedics were scheduled to pick up patient via air ambulance. The stroke surgeon at Thunder Bay Regional advised that due to Covid regulations, the patient must have a MRI first. Ornge was cancelled and arrangements were made for an Atikokan nurse to accompany the patient to Thunder Bay. As it turned out the airplane booked couldn't land and a land ambulance arrangement had to be made. The land ambulance needed to return to the community and was unable to wait for MRI results. The patient was admitted to Thunder Bay Regional and the nurse had to take a cab back to Atikokan. Jessica Logozzo, Executive Vice President, Regional Transformation and Integration is looking into this situation.</p>	
<p>4. Reports – Provided in February 24, 2021 agenda package.</p> <p>4.1 Report from Board Chair: M. Davidson reported that she attended the first Regional Services Committee of the Board meeting. This committee will provide collaborative oversight of regional services and the regional transformation strategy, ensuring that patients' needs are being met locally and regionally. She also reported on the OHA session she attended and governance updates reviewed, namely virtual government. Policies on virtual meetings need to be reviewed based on our letters patent.</p> <p>4.2 Report from the Chief Executive Officer: J. VanSlyke reported that the Rainy River District Ontario Health Team has formed a Digital Health sub-committee which will create an inventory of existing IT systems that our members are using. They are still waiting on approval for the Collaborative Decision Making Agreement, which will allow the Ministry to channel funds to our OHT. She gave a pandemic update noting Long Term Care testing requirements, travel restrictions review, approval of a second Biofire lab system and vaccine roll-out to date. For the Operations Update, J. VanSlyke noted that Windows migration will be completed by March 31 and we have launched a new electronic work order request application called Maintenance Care. Community Counselling will be moving to the old CIBC building on May 1st. This new space is being readied to meet Accessibility standards and will be connected to the hospital network. Community Counselling has formalized a partnership with the Ontario Addiction Treatment Centre and a counsellor will provide in-person service starting at once per week. As part of Risk Management/Quality Improvement, a centralized program is being created with monthly meetings scheduled.</p>	

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<p>4.3 Report from the Chief Nursing Officer: J. Learning highlighted that we are currently recruiting for a temporary, part time RN. We are offering ECG reading courses for RNs and RPNs and have provided CTAS training for some RNs. We have currently acquired a breathing machine that will help patients who may be ill with Covid but do not require a ventilator. Staff are being trained on how to use this machine. The hospital is starting to build our safe room which will mean more physical changes to our ER.</p>	
<p>4.4 Report from the Chief Financial Officer: B. Beyak-Freamo reviewed the hospital's finances at January 31, 2021 and noted that cash flow remains strong and we should be in a good position at year-end. Any surplus will be put into reserves for capital projects. She has been updating the policies and procedures to have a better oversight over all expenses, particularly ones not budgeted for, and capital requests. She has created a wage grid for all non-union and management employees which will be implemented on April 1st.</p>	
<p>4.5 Report from AGH Foundation: B. Beyak-Freamo shared that the 1st 50/50 lottery draw was a huge success, with the winner taking home over \$10,000. Next lottery started on February 15 and will be drawn on March 19th. The Foundation has already purchased the following for the hospital: patio set for ECW, emergency Sign, bariatric lift for acute, Shockwave Therapy device for Rehab. They have also committed to purchasing: an air mattress for the acute wing, a cardiac monitor for the ER, chair pads/alarms for acute, an X-ray patient chair and bed/chair alarms for ECW. Thanks to the Foundation for all their support.</p>	
<p>4.6 Report from the Chief of Staff: Dr. S. Van Der Loo shared they have started up Morbidity and Mortality rounds which will be done quarterly. We will have two NOSM students with us at the hospital and clinic for four weeks to get some real-life rural experience. We are preparing for vaccinations and she is offering a virtual session for staff to have questions/concerns addressed. She continues to attend regional ER meetings monthly to discuss Covid as well as regional transfer issues and other items. The regional chief of staff group meets bi-weekly and they advocate for Covid vaccines for the northwest region as well as conduct simulations of a Covid variant outbreak with ideas for preparation emerging.</p>	
<p>4.7 Report from Director of Long Term Care: S. Wood was unable to attend today's meeting, but J. VanSlyke shared the Long Term Care updates on her behalf as part of her report.</p>	

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<p>4.8 Committee Reports: No committee meetings were held.</p> <p>MOTION: S. Burns/B. Fairfield “That the Board approve all reports as presented.”</p> <p style="text-align: right;">CARRIED 2021-015</p>	
<p>5. In-Camera Session</p> <p>MOTION: L. Gauthier Stromberg/B. Ricci “That the Board moves to an in-camera session of the meeting at 7:06 pm.”</p> <p style="text-align: right;">CARRIED 2021-016</p> <p>6. Return to Open Session</p> <p>MOTION: S. Suutari/S. Burns “That the Board returns to open session of the meeting at 7:20 pm.”</p> <p style="text-align: right;">CARRIED 2021-017</p> <p>MOTION: S. Suutari/S. O’Sullivan “That the Board approve the in-camera minutes of January 27, 2021.”</p> <p style="text-align: right;">CARRIED 2021-018</p> <p>MOTION: S. Suutari/S. Burns “That the Consent Agenda (reviewed In-Camera) including the In-Camera Minutes of January 27, 2021 and MAC Meeting Minutes of January 20, 2021 be approved as presented.”</p> <p style="text-align: right;">CARRIED 2021-019</p>	
<p>Credentialing from February 17, 2021 Medical Advisory Committee Meeting</p> <p>MOTION: B. Fairfield/S. Burns “That the list of professional staff, as presented, be approved for appointment and re-appointment for the remainder of the calendar year 2021.”</p> <p style="text-align: right;">CARRIED 2021-020</p> <p>MOTION: S. O’Sullivan/B. Fairfield “That the Risk Report Summary for February, 2021 be accepted as presented.”</p> <p style="text-align: right;">CARRIED 2021-021</p> <p>MOTION: S. Burns/S. Suutari “That the board approves Stacey O’Sullivan as board representative on the hospital Quality Improvement/Risk Management Committee.”</p> <p style="text-align: right;">CARRIED 2021-022</p> <p>MOTION: S. Suutari/B. Fairfield “That the board approve the new board meeting structure to include a) Regular Board Meeting; b) Committee Meeting and c) Board In -Camera Session.”</p> <p style="text-align: right;">CARRIED 2021-023</p>	

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<p>7. DATE OF NEXT MEETING: The next regular board meeting is on Wednesday, March 31, 2021 at 5 pm via Zoom.</p>	
<p>8. <u>ADJOURNMENT</u> With no further business, the meeting was adjourned at 7:24 pm on a motion by S. Suutari/S. O’Sullivan CARRIED 2021-024</p>	
<p>_____</p> <p>Marlene Davidson, Board Chair</p> <p>_____</p> <p>Jorge VanSlyke, CEO</p>	